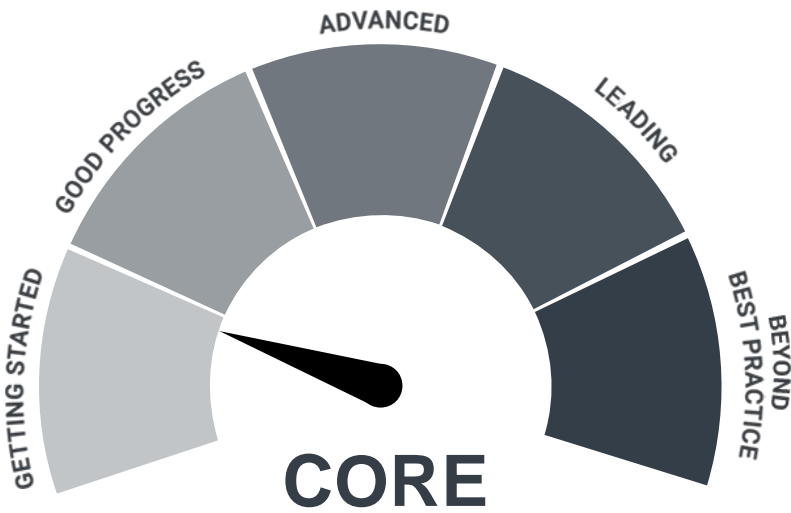
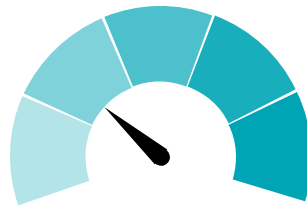


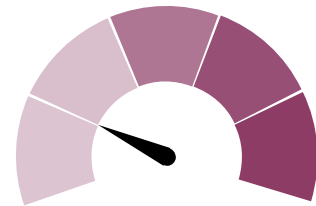
### DASHBOARD



LEADERSHIP



OUTCOMES



OPERATIONS

### SUMMARY

For the 2021 APCO Annual Report, *Retail Food Group Limited* has achieved Level 1 (Getting Started) for the core criteria. All seven core criteria were answered and two out of six recommended criteria were answered.

### INDICATORS

This Annual Report shows the organisation's performance against the APCO Packaging Sustainability Framework.

**CORE:** All core criteria.

**RECOMMENDED:** All answered recommended criteria.

**TOTAL:** Sum of all core and answered recommended criteria.

**LEADERSHIP:** All criteria that defines leadership on packaging sustainability.

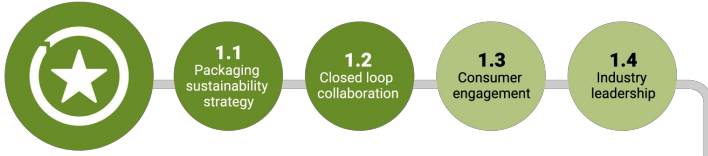
**OUTCOMES:** All criteria that lead to direct improvement in packaging sustainability.

**OPERATIONS:** All criteria related to business operations for improving packaging sustainability.

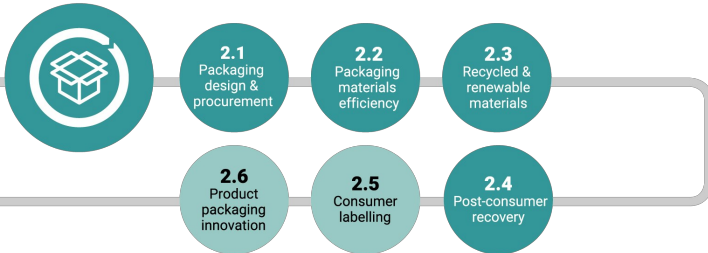
### REPORTING FRAMEWORK

#### OVERVIEW

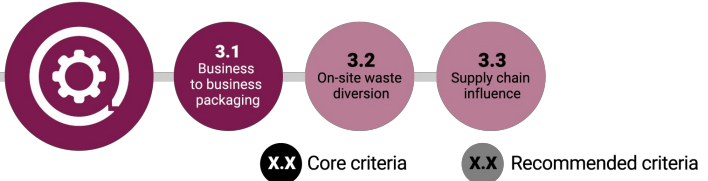
##### 1. LEADERSHIP



##### 2. OUTCOMES



##### 3. OPERATIONS



#### LEVEL DESCRIPTION

##### LEVEL 0

##### NOT YET STARTED

The organisation does not have a plan and has not started investigating options for action under the relevant criteria.

##### LEVEL 1

##### GETTING STARTED

The organisation is developing a plan or is investigating options for action under that criteria (e.g. agreeing on goals and targets).

##### LEVEL 2

##### GOOD PROGRESS

There are documented procedures in place (e.g. to implement the Sustainable Packaging Guidelines) or some progress has been achieved, data tracking shows up to 20% of products have achieved the desired outcome.

##### LEVEL 3

##### ADVANCED

The organisation has specific, measurable targets in place, or data tracking shows that >20% of products have achieved the desired outcome.

##### LEVEL 4

##### LEADING

The organisation has more rigorous procedures in place, or an ambitious target has been met e.g. >50% of products have achieved the desired outcome.

##### LEVEL 5

##### BEYOND BEST PRACTICE

The organisation has more rigorous procedures in place, or an ambitious target has been met e.g. 100% of products have achieved the desired outcome.

### ABOUT THE APCO FRAMEWORK

The APCO Packaging Sustainability Framework (the Framework) aims to provide a consistent and transparent framework for assessing and tracking packaging sustainability across organisations. The Framework consists of thirteen independent criteria that belong to three separate categories. These categories are (i) Leadership, (ii) Packaging Outcomes and (iii) Operations. The diagram above shows the different criteria included within each of these three categories.

There are two types of criteria within the Framework:

- **Core criteria** are mandatory and must be answered by all Members when completing the Annual Reporting Tool.
- **Recommended criteria** are not mandatory, but Members are encouraged to complete as many recommended criteria as possible.

Each criteria is divided into five levels of performance ranging from 'getting started' to 'beyond best practice'. The diagram above illustrates the key differences between performance levels. Please see [www.packagingcovenant.org.au](http://www.packagingcovenant.org.au) for more information.

### ABOUT APCO

APCO is a co-regulatory, not for profit organisation that partners with government and industry to reduce the harmful impact of packaging on the Australian environment. APCO promotes sustainable design and recycling initiatives, waste to landfill reduction activities and circular economy projects. APCO Annual Reports are a key Membership obligation, providing Member organisations with a transparent method to track their packaging sustainability performance. Annual reporting also supplies APCO with valuable data and information to identify industry trends and advancements.

### FREE FORM QUESTIONS

Describe initiatives, processes or practices that you have implemented during your chosen reporting period that have improved packaging sustainability.

We recognise the importance of the Covenant and the Sustainable Packaging Guidelines and the role our organisation can play in positively contributing to the prioritisation of sustainable design of packaging that is more resource efficient, recyclable and aimed at increasing the recovery of used packaging, and thereby reducing the incidences and impact of litter.

We are committed to developing and implementing a broader framework to better manage sustainable packaging within the entirety of our business and supply chain which:

- a) demonstrates our commitment to social, environmental and economic sustainability; and
- b) seeks to utilise sustainable packaging practices that reduce carbon emissions and waste while maximising the reuse and recycling of materials.

RFG has partially implemented a 'Procurement of Packaging Policy' across its wholesale coffee operations and is committed to refining and extending that policy as part of the development and implementation of a broader packaging sustainability strategy that aims to maximise efficiency of transport, design for accessibility and the provision of consumer information on environmental sustainability including labelling consistent Australian standards.

Describe any opportunities or constraints that affected performance within your chosen reporting period.

Our reporting period was influenced by a number of challenges, particularly the emergence of the COVID-19 pandemic and its unavoidable impact. Whilst we have implemented a number of measures during this disrupted period to better assess sustainability packaging, we appreciate more can be done and are committed to continuous improvement to better ensure that our policies, procedures and practices more effectively assess and implement sustainable packaging strategies.

### COMMITMENTS

The Action Plan detailed below, is a public commitment to advancing packaging sustainability outcomes as a Member of APCO. Members are encouraged to have a comprehensive internal plan with the steps they will take to fulfill their commitments.

#### Criteria 1.1 PACKAGING SUSTAINABILITY STRATEGY (core)

##### 1. Getting started

**Your organisation is committed to:** Having a strategy to improve packaging sustainability.

#### Criteria 1.2 CLOSED-LOOP COLLABORATION (core)

##### 1. Getting started

**Your organisation is committed to:** Investigating options to join or start a collaborative initiative to address barriers to the recovery of waste packaging.

#### Criteria 1.3 CONSUMER ENGAGEMENT (recommended)

##### 2. Good progress

**Your organisation is committed to engaging consumers about packaging sustainability by:** (1) Including packaging information on your website or other publications. (2) Applying on-pack claims or labels.

#### Criteria 1.4 INDUSTRY LEADERSHIP (recommended)

##### Not relevant

**Your organisation has indicated that this criteria is not relevant.**

#### Criteria 2.1 PACKAGING DESIGN & PROCUREMENT (core)

##### 1. Getting started

**Your organisation is committed to:** Preparing a procedure that requires the use of the Sustainable Packaging Guidelines (SPG) or equivalent to evaluate packaging during design or procurement.

### COMMITMENTS

#### Criteria 2.2 PACKAGING MATERIALS EFFICIENCY (core)

##### 1. Getting started

**Your organisation is committed to:** Developing a documented plan to optimise material efficiency.

#### Criteria 2.3 RECYCLED & RENEWABLE MATERIALS (core)

##### 4. Leading

**Your organisation is committed to:** Incorporating or optimising recycled and/or renewable content in more than 50% of products.

#### Criteria 2.4 POST-CONSUMER RECOVERY (core)

##### 1. Getting started

**Your organisation is committed to:** Investigating opportunities to improve recoverability in packaging.

#### Criteria 2.5 CONSUMER LABELLING (recommended)

##### 3. Advanced

**Your organisation is committed to:** Labelling more than 20% of products with disposal or recovery information.

#### Criteria 2.6 PRODUCT-PACKAGING INNOVATION (recommended)

##### Not relevant

**Your organisation has indicated that this criteria is not relevant.**

#### Criteria 3.1 BUSINESS-TO-BUSINESS PACKAGING (core)

##### 1. Getting started

**Your organisation is committed to:** Developing a plan or investigating opportunities to reduce the amount of single-use business-to-business (B2B) packaging used internally or sent to customers.

### COMMITMENTS

Criteria 3.2 ON-SITE WASTE DIVERSION (recommended)

**Not relevant**

Your organisation has indicated that this criteria is not relevant.

Criteria 3.3 SUPPLY CHAIN INFLUENCE (recommended)

**Not relevant**

Your organisation has indicated that this criteria is not relevant.

### SIGN OFF

Peter George

CEO

Tuesday, 31 August 2021

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